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User's Manual

Project name: TrueLoaded

Module: Configuration

Customer Details

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version 1.2

o s C o m m e r c e m o d u l e s
I n t e g r a t i o n w i t h E R P s y s t e m s
S e r v i c e s
S k i n s

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Introduction

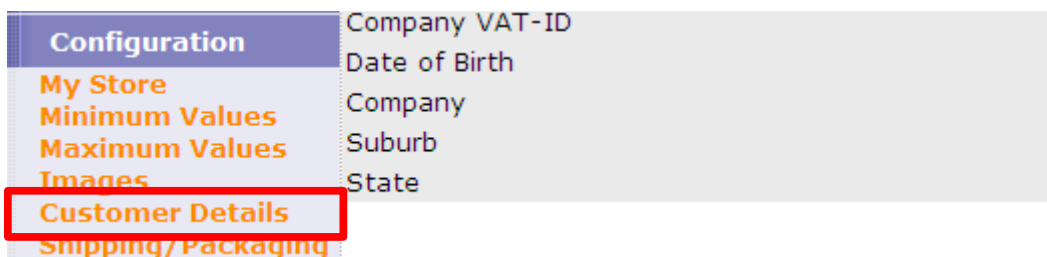
From the Configuration > Customer Details section of Admin Panel you can set up customer details fields that are filled out while creating customer's account (either on frontend or from Admin Panel). Some fields (such as Newsletter) can be enabled/disabled by webshop Administrator, some of these (such as Gender) can be set to *required* or *not required*, and others give an option of minimum number of characters.

Updating Gender

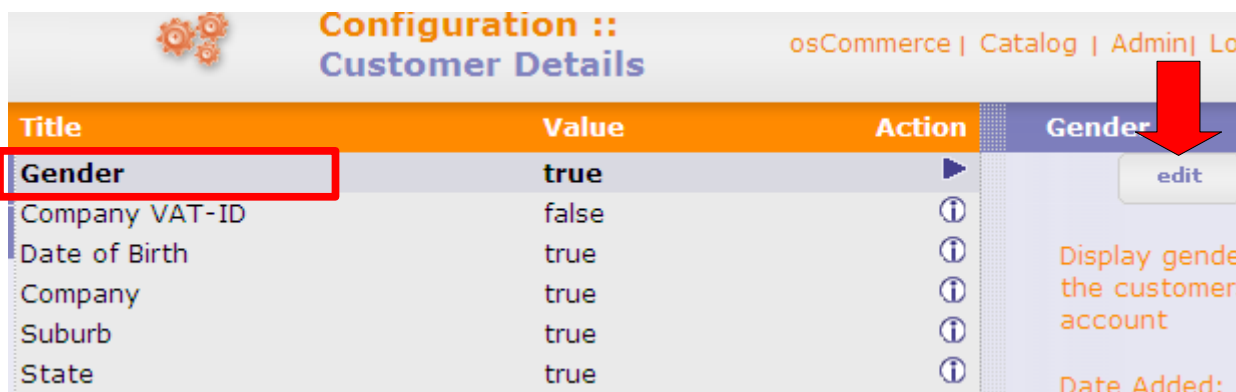
1. Go to the Admin Panel and click the **Configuration** link.



2. Select the **Customers Details** item.



3. Since the **Gender** item is highlighted, click the **Edit** button on the right.



- Select the **True** button to display Gender option in the customer's account.

YOUR PERSONAL DETAILS

Gender: Male Female *

First Name: *

Last Name: *

- Select the **False** button if you do not want to display Gender in the customer's account.

Gender
Display gender in the customers account

true
 false

4. Click the **Update** button.

Updating Company VAT- ID


1. From the Admin Panel click the **Configuration** link and select the **Customers Details** item.
2. Select the **Company VAT-ID** item in the list and click the **Edit** button on the right.

Title	Value	Action	Company VAT-ID
Gender	true		<input type="button" value="edit"/>
Company VAT-ID	false		
Date of Birth	true		Display VAT-

- Select the **True** button to display the company VAT-ID field in the customer's account.
 - Select the **False** button if you do not want to display the company VAT-ID in the customer's account.
3. Click the **Update** button.

Updating Date of Birth

1. From the Admin Panel click the **Configuration** link and select the **Customers Details** item.
2. Select the **Date of Birth** item in the list and click the **Edit** button on the right.




Title	Value	Action	Date of Birth
Gender	true		
Company VAT-ID	false		
Date of Birth	true		Display date birth in the customers account
Company	true		
Suburb	true		
State	true		

- Select the **True** button to display the date of birth field in the customer's account.
 - Select the **False** button if you do not want to display the date of birth field in the customer's account.
3. Click the **Update** button.

Updating Company

1. From the Admin Panel click the **Configuration** link and select the **Customers Details** item.
2. Select the **Company** item in the list and click the **Edit** button on the right.

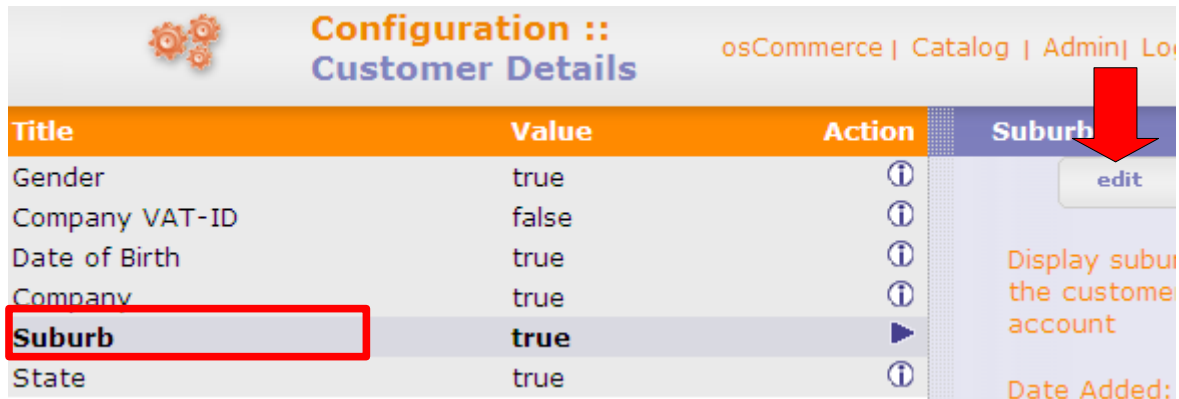


Title	Value	Action	Company
Gender	true		
Company VAT-ID	false		
Date of Birth	true		
Company	true		Display comp in the custom account
Suburb	true		
State	true		

- Select the **True** button to display the Company field in the customer's account.
 - Select the **False** button if you do not want to display the Company field in the customer's account.
3. Click the **Update** button.

Updating Suburb

1. From the Admin Panel click the **Configuration** link and select the **Customers Details** item.
2. Select the **Suburb** item in the list and click the **Edit** button on the right.



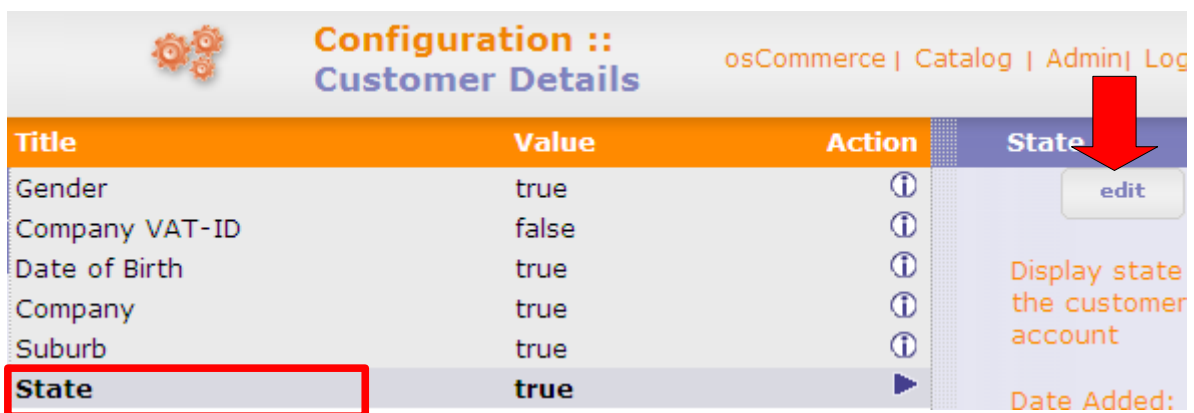
The screenshot shows the 'Configuration :: Customer Details' page. A table lists configuration items with columns for Title, Value, Action, and Suburb. The 'Suburb' row is highlighted with a red box, and its 'edit' button is also highlighted with a red box and a red arrow pointing to it. The 'Suburb' column contains the text 'Display suburb the customer account'.

Title	Value	Action	Suburb
Gender	true		<input type="button" value="edit"/>
Company VAT-ID	false		
Date of Birth	true		Display suburb the customer account
Company	true		
Suburb	true		<input type="button" value="edit"/>
State	true		Date Added:

- Select the **True** button to display the Suburb field in the customer's account.
 - Select the **False** button if you do not want to display the Suburb field in the customer's account.
3. Click the **Update** button.

Updating State

1. From the Admin Panel click the **Configuration** link and select the **Customers Details** item.
2. Select the **State** item in the list and click the **Edit** button on the right.



The screenshot shows the 'Configuration :: Customer Details' page. A table lists configuration items with columns for Title, Value, Action, and State. The 'State' row is highlighted with a red box, and its 'edit' button is also highlighted with a red box and a red arrow pointing to it. The 'State' column contains the text 'Display state the customer account'.

Title	Value	Action	State
Gender	true		<input type="button" value="edit"/>
Company VAT-ID	false		
Date of Birth	true		Display state the customer account
Company	true		
Suburb	true		
State	true		<input type="button" value="edit"/>
			Date Added:

- Select the **True** button to display the State field in the customer's account.
 - Select the **False** button if you do not want to display the State field in the customer's account.
3. Click the **Update** button.

If all the fields are set to True, the customer's account form will look as follows:

YOUR PERSONAL DETAILS

Gender: Male Female *

First Name: *

Last Name: *

Date of Birth: * (eg. 05/21/1970)

E-Mail Address: *

COMPANY DETAILS

Company Name:

Company VAT-ID:

YOUR ADDRESS

Street Address: *

Suburb:

Post Code: *

City: *

State/Province: *

Country: *