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## **User's Manual**

**Project name: TrueLoaded**

**Module: Featured Products**

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version 1.2

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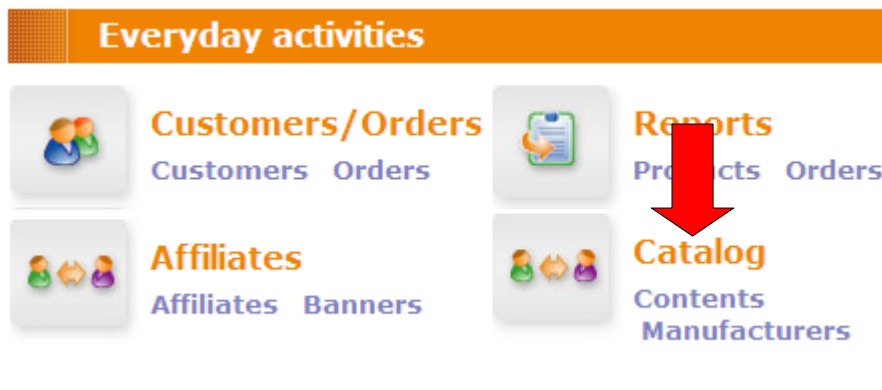
## Introduction

Featured Products are products which you wish to “underline” (emphasize) in order to attract customers' attention. These are displayed in the **Featured Products** box on the front page of the web-store.

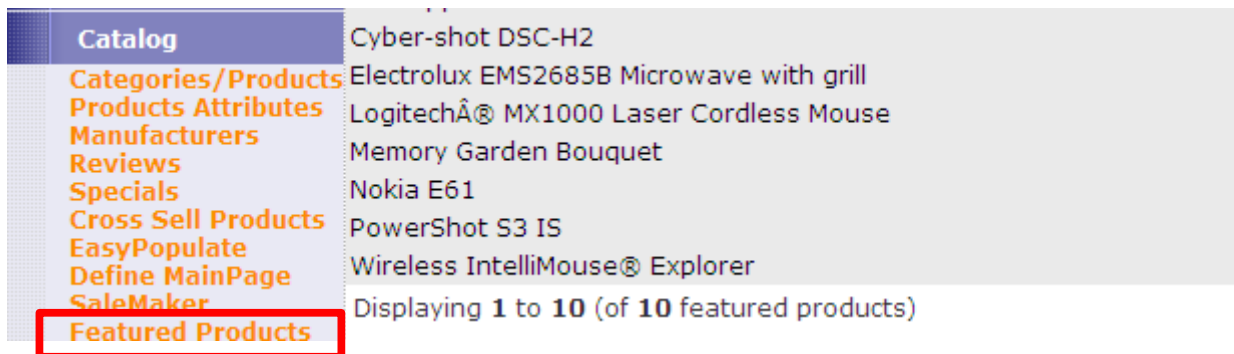


## Creating A New Featured Product

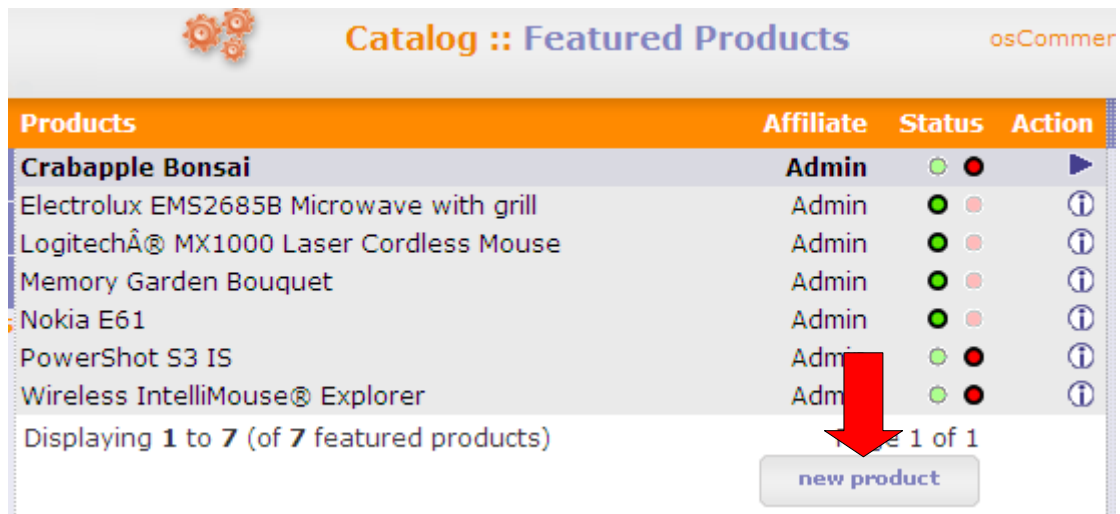
1. To create featured products, go to Admin Panel of your website and click the **Catalog** link.



2. Select the **Featured Products** item.



- Click the **New Product** button below the products list.



- Click the “down” arrow adjacent to the **Product** field and select a product in the dropdown list. These are products already existent in the web-store Catalog.



- In the **Expiry Date** fields, specify a date when the product's “featured” ability will expire. When an expiry date comes, a product will not be displayed in the **Featured Products** box. (Use the “arrow” adjacent to the field to choose a date from Calendar).
- Click the **Insert** button to save a featured product.



## Setting Up Featured Products Status

A new featured product has the Active status by default. The Active status enables featured products to show up in the **Featured Products** box on frontend.

You can disable a featured product displaying by clicking the “pink traffic light” icon in the **Status** column. The products will be available in the Catalog, but will not show up in the **Featured Products** box.

Products	Affiliate	Status	Action
<b>Crabapple Bonsai</b>	<b>Admin</b>	● ●	▶
Doom 3	Admin	● ●	ⓘ
Electrolux EMS2685B Microwave with grill	Admin	● ●	ⓘ
Logitech® MX1000 Laser Cordless Mouse	Admin	● ●	ⓘ
Memory Garden Bouquet	Admin	● ●	ⓘ
Nokia E61	Admin	● ●	ⓘ
PowerShot S3 IS	Admin	● ●	ⓘ
Wireless IntelliMouse® Explorer	Admin	● ●	ⓘ

## Editing/Deleting Featured Products

You can edit a featured product from the Admin Panel > Catalog > Featured Products section using the **Edit** button.

Products	Affiliate	Status	Action	Crabapple Bonsai
<b>Crabapple Bonsai</b>	<b>Admin</b>	● ●	▶	edit
Doom 3	Admin	● ●	ⓘ	
Electrolux EMS2685B Microwave with grill	Admin	● ●	ⓘ	delete

You can delete a featured product from the Admin Panel > Catalog > Featured Products section by clicking the **Delete** button.

Products	Affiliate	Status	Action	Crabapple Bonsai
<b>Crabapple Bonsai</b>	<b>Admin</b>	● ●	▶	delete
Doom 3	Admin	● ●	ⓘ	
Electrolux EMS2685B Microwave with grill	Admin	● ●	ⓘ	

Click the **Delete** button again to confirm deletion.

**Crabapple Bonsai**